

First Name, Last Name

Street Address

Postal Code, Postal Address

E-mail address

Mobile phone number

Telephone number

Born in [city] on dd.mm.yyyy

SUMMARY (optional)**EDUCATION**

mm/yyyy – mm/yyyy University / College, city
Degree program: (e.g. Master of Science in Economics)
Major:
Minors:
Master's thesis:

mm/yyyy – mm/yyyy High School, city

EXTRA CURRICULAR EDUCATION / COURSES

mm/yyyy – mm/yyyy University / College / Organisation, city
Course/ Program:
Course Description:

WORK EXPERIENCE

mm/yyyy – The Company Ltd., city

- Job title
- Summary / Job description
- Main achievements

mm/yyyy – mm/yyyy The Company Ltd.,city

- Job title
- Summary / Job description
- Main achievements

LANGUAGE & IT-SKILLS

Finnish: level
English: level
Swedish: level
etc. level

IT-skills: MS Office, FileFinder and SPSS (basics).

INTERNATIONAL EXPERIENCE

mm/yyyy – mm/yyyy The Company Ltd., city

- Job title
- Summary / Job description
- Main achievements

mm/yyyy – mm/yyyy University / College, city

Degree program:

Studies:

EXTRA CURRICULAR ACTIVITIES

Positions of trust

position, organisation, mm/yyyy – mm/yyyy

- areas of responsibility

Scientific publications

Publication information

Hobbies

REFERENCES

name of referee

- company, job title
- relationship between referee and candidate
- contact information

name of referee

- company, job title
- relationship between referee and candidate
- contact information

signature

print name

on [day] [month] [year] , in [city]